

**MINUTES OF THE  
REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE  
MT. CRESTED BUTTE WATER AND SANITATION DISTRICT  
APRIL 14, 2020**

Regular Meeting of the Mt. Crested Butte Water and Sanitation District (MCBWS D) Board of Directors was held at 5:00 pm on Tuesday, **April 14, 2020**, via GoToMeeting at <https://www.gotomeet.me/MtCBWaterAndSanitationDistrict>.

Members of the Board of Directors in attendance at the meeting were as follows:

Brian Brown   Carlos Velado   Nicholas Kempin   Sara Morgan   Roger Cram

**Also present were:**

Mike Fabbre, District Manager  
Perry Solheim, Finance/Admin. Mgr.  
Kyle Koelliker, Water Plant Supervisor  
Bryan Burks, Wastewater Plant Supervisor  
Tracy Davenport, Admin Assistant  
Kim Wrisley, Admin Assistant

Marcus Lock, District's Attorney  
Jamie Watt, District Customer  
Nancy Woolf, District Customer, Board Member Elect  
Cooper Best, JVA  
Scott Clarkson, Clarkson Concepts

**REGULAR BOARD MEETING**

**1. Call to Order**

- The meeting was called to order by Brown at 5:00 pm.

**2. Citizens Comment Period**

- Watt was present to request a special meeting before the May board meeting to present plan for water/sewer for the Hunter Ridge Inclusion parcel.
- Lock advised that the process of considering an application for inclusion is a multi-step process which will take months to complete.
- No other citizens presented comments.

**3. WTP Update**

- Received Guaranteed Maximum Price (GMP) from Moltz Construction (Moltz).
- Best recommends notice of award to Moltz.
- The District snowcat is from 1978 and broke down again this winter. This is a critical piece of infrastructure for accessing the East River Pump Station, but there is uncertainty as to whether its replacement cost can be funded by the loan from the CWRPDA
- Solheim discussed the loan resolution, rate fluctuation and creation of a rate stabilization fund as an alternative to enacting 2021 rates mid-year.

**MOTION** by Morgan and seconded by Kempin to approve the notice of award for the GMP to Moltz for \$20,341,716. Motion voted in favor.

**4. CWRPDA Loan Application**

- Discussion regarding the interest rate as the municipal bond rates have fluctuated since the first of March. The District is unable to lock in the rate until CWRPDA bonds go to market.
- Interest rate as of today is 1.4%.
- The Loan Authorization Resolution (Resolution No. 2020-4) contains a not to exceed interest rate of 3.1% with a not to exceed loan amount of \$23,350,000.
- Once final terms of the loan are set by the market, Solheim will determine the balance required to be held in the Rate Stabilization Fund to be released into the two enterprise funds in December of each year to bring the District up to 110% debt coverage ratio in the first years of the loan.

**MOTION** by Velado and seconded by Morgan to approve resolution 2020-4. Motion voted in favor.

**5. Water Committee Update**

- Brown reached out to Meridian Lake Park Water Committee, but this has been put on hold due to COVID-19. No update for now.

**6. COVID-19 Update**

- Gunnison County has announced to the public that they are going to begin wastewater testing for COVID-19 throughout the valley, but the District has not been informed of any formally adopted program.

- Fabbre requested specifics including a written contract.
- Fabbre prefers to have CDPHE guidelines before the District participates.
- Fabbre has been proactive in making sure the District is doing all they can to keep stakeholders (including customers, employees and visitors) safe.

### **7. Clarifier Project Update**

- The project is a few weeks from completion. A few subcontractors were sick.
- Subcontractors for the HVAC were commuting from Montrose each day.
- The District is working with the contractor (IWS) to restart the project in the next week or two.
- The District is working with IWS on a plan to have crews on-site to safely finish the project.

### **8. District Manager Report**

- Discussion regarding I&I study; first step is to install five flow meters throughout the collection system.
- District held meeting with Colorado Attorney General's Office, the Water Quality Control Division, and some community members regarding the Wastewater Discharge Permit. A signed confidentiality agreement keeps meeting details from being shared. Fabbre to update on this topic when the time is appropriate.
- Draft follow up Public Service Announcement will be sent out to our customers via email and posted on the District web site.

### **9. March 2020 Financial Report**

- Major expenses paid to Timber Line Electric, Filanc final pay for Paradise Lift Station, and Resource Engineering.
- New numbering system correlates with project spreadsheet.
- Discussion regarding the delinquent account process while COVID-19 is active. Recommended to suspend all late fee charges and re-evaluate suspension at next board meeting.

**MOTION** by Velado and seconded by Kempin to approve the March 2020 Financial Report as submitted. Motion voted in favor.

**MOTION** by Velado and seconded by Morgan to suspend all charges of late fees until the next board meeting. Motion voted in favor.

### **10. Approve Meeting Minutes**

- Velado requested the names of the new board members be added to section 3/Declare Candidates Elected.
- Velado requested that the words "is needed" be added to section 12/Legals.

**MOTION** by Velado and seconded by Morgan to approve the 3/10/20 meeting minutes as amended. Motion voted in favor; Cram abstained.

### **11. Legals**

- Solheim has approached the County about obtaining a blanket exemption that will allow out-of-county emergency vendors to work in Gunnison County without seeking County exemption in the event of necessary repairs.
- Easement issues with WTP Expansion exist.
- Lock advised the District has elected to stay out of shared service line issues as these issues are between the property owners not the District.
- Lock working on loan documents with the bond counsel.

### **12. New/Old Business Before the Board**

- Kempin thanked Lock on COVID-19.
- Board & staff expressed appreciation to Morgan & Cram for time served on board.

### **13. Adjourn**

**MOTION** by Morgan and seconded by Cram to adjourn the meeting at 6:49 pm. Motion voted in favor.



Perry Solheim, Board Secretary