

**MINUTES OF THE
REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE
MT. CRESTED BUTTE WATER AND SANITATION DISTRICT**

SEPTEMBER 11, 2017

A Regular Meeting of the Mt. Crested Butte Water and Sanitation District Board of Directors was held at 5:00 p.m. on Monday, **SEPTEMBER 11, 2017**, at the office of the District, 100 Gothic Road, Mt. Crested Butte, Gunnison County, Colorado. Members of the Board of Directors in attendance at the meeting were as follows:
Kurt Giesselman Sara Morgan Carlos Velado Roger Cram Brian Brown

Also present were:

Mike Fabbre, District Manager

Jill Norris, District Attorney via conference call

Tim Seifert, Water Plant Supervisor

Nettie Gruber, Finance Manager

REGULAR BOARD MEETING

1. Call to Order

The meeting was called to order by Chairman Giesselman at 5:06 pm.

2. Citizens Comment Period

No citizens were present.

3. High Water Usage Adjustment Request

Kolodziej – 102 Horseshoe

Steele – 24 Cinnamon Mtn Road

- The standing policy is there is no adjustment for high water usage due to misuse.
- A possible forgiveness policy may be implemented in the future.
- Good newsletter article.

4. Approve Compensation Study 2017 Salary Schedule

- Employers Council has provided a compensation study and a 2017 salary schedule.

MOTION by Morgan and seconded by Giesselman to approve the 2017 compensation/salary schedule.

Motion voted in favor.

- The salary schedule will be effective October 1, 2017 for the employees.

5. Raftelis Water/Wastewater Rate Study Phase 1 Report

- Raftelis had prepared the Water and Sewer Rate Study – Phase 1 dated September 11, 2017. It was emailed to the Board for review.
- A combination of debt service and cash is involved in rate setting
- A very thorough report – may require a special meeting
- Water rates for 2018 projected to increase 13% from 35.88 to 40.54
- Wastewater rates for 2018 projected to increase 8% from 40.30 to 43.52
- The MLP capital project amount needs to be finalized for the 2018 budget

6. Employee Housing Ownership Program

Approve Final Documents

- Final documents have been reviewed for the fee schedule, guidelines, loan docs, promissory note and deed of trust terms
- Some changes have been agreed to, with limits
- Board agreed the documents are acceptable
- There will be some risks, but not high risks

MOTION by Velado and seconded by Brown to approve EHOP documents as submitted in the board packet.

Motion voted in favor.

7. Appoint Budget Officer

MOTION by Morgan and seconded by Giesselman to appoint Gruber as 2018 budget officer. Motion voted in favor.

- Focus on this budget will be to cut some expenses on normal items and concentrate on the CPE's

8. Manager's Report

- Hillside sewer line project has issues
- An eight (8) foot retaining wall is the maximum allowed, may have to request a variance
- Project will be postponed as this project must be done correctly
- Discussion on the monthly report format with comments on the capital spreadsheet

9. August 2017 Financial Reports

- August is 2/3 through the yearly budget with capital final payments yet to come
- Suggestion to roll up office/admin items on financial spreadsheet, don't need review small amounts

MOTION by Velado and seconded by Cram to approve the August 2017 financial reports.

Motion voted in favor.

10. Approve August 8, 2017 Meeting Minutes

MOTION by Morgan and seconded by Giesselman to approve the August 8, 2017 minutes.

Motion voted in favor.

11. Legals

- Miller Collins property at 35 Snodgrass is in foreclosure, he paid all service charges and attorney fees
- It is up for tax sale on December 13, 2017

12. New/Old Business Before The Board

- Cram requested a discussion on the asphalt surface over the MLP dam, which belongs to Pristine Point
- Norris advised there are legal issues to discuss concerning the MLP dam road
- The October 10th meeting has conflicts, suggested to move to Monday, October 16th
- Giesselman stated he has moved his residence to his property in Florida and cannot remain as a board member, this will be his last meeting
- Morgan will take over as Board President
- Former employee, Steve Reep, passed away on September 4th

13. Adjourn

MOTION by Morgan and seconded by Velado to adjourn the meeting at 7:00 pm. Motion voted in favor.

Nettie Gruber