

**MINUTES OF THE
REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE
MT. CRESTED BUTTE WATER AND SANITATION DISTRICT**

APRIL 10, 2018

A Regular Meeting of the Mt. Crested Butte Water and Sanitation District Board of Directors was held at 5:00 p.m. on Tuesday, **APRIL 10, 2018**, at the office of the District, 100 Gothic Road, Mt. Crested Butte, Gunnison County, Colorado. Members of the Board of Directors in attendance at the meeting were as follows:
Sara Morgan Carlos Velado Matthew Gutter Roger Cram

Also present were:

Mike Fabbre, District Manager
Jill Norris, District Attorney
Nettie Gruber, Finance Manager

Tracy Davenport, Admin Assistant
Bryan Burks, Wastewater Plant Supervisor
Kyle Koelliker, Water Operator

REGULAR BOARD MEETING

1. Call to Order

The meeting was called to order by Chairperson Morgan at 5:04 pm.
Brian Brown was excused from the meeting.

2. Citizens Comment Period

No citizens were present.

3. Colorado Special Districts Property and Liability Pool Resolution

- CSD Pool Insurance was entered into to reduce the District property, liability, auto, etc. insurance and improve coverage from the previous Traveler's insurance policy
- CSD Pool requires a Resolution from the Board of Directors to be approved
- The board questioned Item 12.2 "the Pool shall make reasonable effort to obtain errors and omissions coverage for each Director", staff will get a confirmation of this item

Roger Cram joined the meeting.

MOTION by Velado and seconded by Gutter to approve the CSD Pool Resolution on the condition that errors and omissions insurance is included for Directors and that Norris review the Resolution. Motion voted in favor.

4. Irrigation Discussion

- The water and snowpack continue to track similar to the year 2002. No sprinklers have been started due to the freezing weather at night
- The board discussed whether to take action now or wait until May
- There needs to be a communication plan if emergency restrictions apply
- A notice will be included in the April and May billing and an ad in the CB News along with our website

MOTION by Velado and seconded by Cram to initiate emergency restrictions according to the Irrigation Resolution effective May 1, 2018. Motion voted in favor.

5. Manager's Report

- Fabbre described the soil erosion around the MLP pump station foundation and it has been reviewed with SGM engineers
- MLP lead and copper results dropped considerably, but further analysis is needed
- MCB lead and copper remained similar to the previous sampling event, but further analysis is needed
- New wastewater blower has arrived and ready to be installed
- New Employee, Brian Carney, started April 9th
- Additional person to be interviewed for wastewater position
- Structural test confirmed process building roof can support weight of new over-roof
- Steel may require a price increase in the roof bid, negotiations continuing
- Discussion on appropriate amount for steel increase in contract

MOTION by Velado and seconded by Cram to revise the budget amount for the Process Roof Building up to \$550,000.

Motion amended and approved by Velado and seconded by Cram to allocate project funds from 7-C Coating project to 8-C Process Building Roof to cover additional costs. Motion voted in favor.

6. March 2018 Financial Reports

- Format of financial report now includes columns for Water and Wastewater and MLP column has been removed and MLP amounts included in W & WW, this supports the auditor's change to the accounting system as discussed at the January board meeting
- Property taxes were up @ \$295,143
- Overall at 25% of year-to-date, most line items are below that figure, operations @ 17.8% of budget

MOTION by Velado and seconded by Gutter to approve the March 2018 financial report.

Motion voted in favor.

7. Approve Meeting Minutes

March 13, 2018

MOTION by Velado and seconded by Brown to approve the March 13, 2018 minutes as corrected.

Motion voted in favor.

8. Legal Matters

- Norris is working on the backwash pond plat and easement which did not get conveyed to the District in 2008/9
- The annexation of the property at the end of Castle Road, Hunter Ridge, still in review, many variables at this time if not approved by the Town

9. New/Old Business Before the Board

- Board member election cancellation and results of elected by acclamation were presented and it was noted all re-elected board members; Brian Brown, Carlos Velado and Matthew Gutter, have taken their new oath of office
- Raftelis is working on tap fee and water tier costs
- Kyle Koelliker passed his Water B test
- New Handbook acknowledgement has been signed by all employees

10. Adjourn

MOTION by Velado and seconded by Cram to adjourn the meeting at 6:36 pm. Motion voted in favor.

Nettie Gruber