

**MINUTES OF THE
REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE
MT. CRESTED BUTTE WATER AND SANITATION DISTRICT
November 5, 2018**

A Regular Meeting of the Mt. Crested Butte Water and Sanitation District Board of Directors was held at 5:00 p.m. on Monday, **November 5, 2018**, at the office of the District, 100 Gothic Road, Mt. Crested Butte, Gunnison County, Colorado. Members of the Board of Directors in attendance at the meeting were as follows:
Sara Morgan Carlos Velado Matthew Gutter Roger Cram

Also present were:

Mike Fabbre, District Manager

Jill Norris, District Attorney

Nettie Gruber, Finance/Admin Manager

Bryan Burks, Wastewater Plant Supervisor

Kyle Koelliker, Water Plant Operator

Rob Harper, Toad Property Management

REGULAR BOARD MEETING

1. Call to Order

The meeting was called to order by Chairperson Morgan at 5:00 p.m.
Brian Brown was excused.

2. Citizens Comment Period

No citizens commented.

3. Open House

- An Open House is scheduled for Wednesday, November 28, 2018 from 5:00-7:00 pm
- The purpose is to explain the 2019 capital improvement plan and the tiered water rates
- A notice was mailed out with the October monthly billing and emailed to Xpress Bill Pay customers
- The notice will be published in the CB News on November 8 & 15
- Board members and supervisors are encouraged to attend
- Notice the Open House as a board meeting
- A summary or information will be requested from our engineers and Raftelis for the water treatment plant expansion, etc and rate increases
- Put the Open House on the website along with 2019 rates

4. 2019 Draft Budget

- A very thorough and specific list of all the projects was presented
- The budget project page includes a list of the engineering and capital items that are driving the costs
- The budget project page also includes a list of the major repair projects as footnotes
- Cram requested the major R&M list be broken out into an additional line item for tracking, so noted
- The 2019 Clarifier project is a CMAR delivery method and currently in review by the State
- The 2019 Oxy-3 blower project should begin in February for a May installation
- A 3% increase was projected for salaries
- The current bond/loan payoff is in 2021
- Question: can we continue to charge Availability of Service charges with a CWRPDA loan (update: the answer is yes)
- Board is all in agreement with the 2019 budget draft #2
- The 2019 budget will be voted on during the December 11, 2018 regular board meeting

5. Manager's Report

- No action to MCBWSD from Hunter Ridge, Jaime Watt
- Recently there was a pre-application conference with the county for Hunter Ridge for a different PUD
- The division 4 water court has approved the additional 24.64 acre feet of water storage in meridian lake park reservoir No. 1 as an absolute water right
- It was suggested as part of the open House to have a chart of the plant capacity decrease with the 2018 emergency water restriction during the summer
- Kyle Koelliker is the current ORC for the water plants as an interim
- An ad will be going out for the Water Plant Supervisor shortly
- Tim Seifert retired sooner than expected

6. November 2018 Financial Reports

- Through October, we are at 83% Year To Date
- There were multiple capital expenses during the month for EC Electric, JCI, Mountain Peak Controls and Spallone Construction
- Engineering expenses from JVA, Cesare, FEI and SGM
- Consultant invoices from Leonard Rice, Resource Eng, SGM and Raftelis
- Repair invoices from SpectraShield and Water Technology
- Line 19 Other Expenses was a journal entry to transfer ski passes to Payroll Payables
- Bank account registers show a negative Y-T-D amount

MOTION by Velado and seconded by Cram to approve the October 2018 Financial Reports as submitted. Motion voted in favor.

7. Approve Meeting Minutes

October 15, 2018

- No discussion

MOTION by Gutter, seconded by Velado to approve the October 15, 2018 meeting minutes as submitted. Motion voted in favor.

8. Legal Matters

- The District is on the Town of MCB agenda for 11/6/18 for the backwash pond exemption and plat approval
- There is an agreement with the Tice Blackford worker's comp issue, but no signed docs received yet
- No further info on the CB Land Trust MOU

8. New/Old Business Before the Board

- Suggestion from the board to redesign the monthly financial reports
- Status of the Holiday Party, suggested early December
- Upcoming performance review for Mike Fabbre
- Rob Harper, Toad Property Management, expressed that Fabbre does a good job

10. Adjourn

MOTION by Velado, seconded by Cram to adjourn the meeting at 6:12 p.m. Motion voted in favor.

Nettie Gruber, Board Secretary