

**MINUTES OF THE  
REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE  
MT. CRESTED BUTTE WATER AND SANITATION DISTRICT  
October 15, 2018**

A Regular Meeting of the Mt. Crested Butte Water and Sanitation District Board of Directors was held at 5:00 p.m. on Monday, **October 15, 2018**, at the office of the District, 100 Gothic Road, Mt. Crested Butte, Gunnison County, Colorado. Members of the Board of Directors in attendance at the meeting were as follows:  
Sara Morgan Brian Brown Carlos Velado Matthew Gutter Roger Cram

Also present were:

Mike Fabbre, District Manager

Jill Norris, District Attorney

Nettie Gruber, Finance/Admin Manager

Bryan Burks, Wastewater Plant Supervisor

Kyle Koelliker, Water Operator

Tracy Davenport, Admin Assistant

**REGULAR BOARD MEETING**

**1. Call to Order**

The meeting was called to order by Chairperson Morgan at 5:00 p.m.

**2. Citizens Comment Period**

No citizens were present.

Morgan recommended moving the 2019 Draft Budget discussion to after Legal Matters.

**3. Capital/Repair Project Discussion**

- Document provided in board packet defining capital vs repair, copy attached
- Not a clear definition for capital, depends on who you ask. The auditor may have a different definition than Raftelis
- Previously there was a \$5,000 amount for capital which is a low amount
- Sources of document came from prior Board Chairperson, Kurt Giesselman, prior auditor, Paul Holscher, and current auditor, Tim Mayberry
- Tap fees & Availability of Service Fees money can be spent toward capital
- Items that significantly both improve the asset and extend the estimated useful life should be capitalized
- Capital and repair items should be classified by the District Manager during the budget process
- Capital items should cost \$25k or more and have a life expectancy of at least 5 years

**4. Manager's Report**

- Process building roof is complete, final payment has been made
- The fiber-optic line relocation was tricky as it is used for the entire town of Mt. Crested Butte. It is owned by CenturyLink, they are responsible for the move. There was a change order to move the water line, it was not where it was indicated in the drawing
- Routine jetting & camera inspections of the collection system showed 3 sewer main lines that had partially separated or had partial blockage which are being repaired by JCI
- Koelliker advised that filter #2 is still running in manual mode. Contractor coming next week for repairs.
- Mark Jenkins, project manager for the Adaptive Sports building dropped off as-built drawings last week

**5. September 2018 Financial Reports**

- Through September, we are at 75% Year To Date
- Revenues are almost 87% of budget
- Line item #2 Lab, is over budget due to more sampling
- Line item #19 Other Expenses, is over budget due to ski passes, will be charged off to payroll expense
- Line item #8 ATAD, was for the Town of Crested Butte project that got tabled

**MOTION** by Velado and seconded by Brown to approve the September 2018 Financial Report. Motion voted in favor.

**6. Approve Meeting Minutes****August 30, 2018**

**MOTION** by Velado, seconded by Brown to approve the August 30, 2018 special meeting minutes as amended. Motion voted in favor.

**September 6, 2018**

**MOTION** by Brown, seconded by Velado to approve the September 6, 2018 special meeting minutes as submitted. Motion voted in favor. Cram abstained.

**September 10, 2018**

**MOTION** by Gutter, seconded by Brown to approve the September 10, 2018 regular meeting minutes as amended. Motion voted in favor. Velado abstained.

**September 27, 2018**

**MOTION** by Brown, seconded by Gutter to approve the September 27, 2018 special meeting minutes as amended. Motion voted in favor. Cram abstained.

**7. Legal Matters**

- The District officially owns the backwash parcel, plat being amended. Crested Butte LLC will be approving the relocation of the easement that went over a small portion of the backwash parcel.
- Tice Blackford update, Norris is not involved in this. Pre-settlement conference has occurred, hope to have final settlement in 60 days.
- No news on Hunter Ridge

**8. 2019 Draft Budget**

- Proposed rates are increased for Water and Wastewater and Raftelis revenue figures were used due to the tiered percentage of usage
- No capital for Water, we do have engineering costs budgeted for Water Treatment Plant Expansion Project
- Change engineering budget from \$200K to \$750K, General Engineering \$50K
- Provide specifics on repair & maintenance items
- MLP surcharge is much deeper than just taking money out, need more info. Not practical to have ready with the 2019 budget. Will need a special meeting to discuss Meridian Lake Park
- No special meeting needed to discuss budget
- Next meeting will be November 5, 2018 at 5:00 p.m.

**9. New/Old Business Before the Board**

- Rate increase notice to go out with the October bill for Water and Wastewater, using the alternate 3 tiered rate structure
- Annual review for Fabbre and salary action

**10. Adjourn**

**MOTION** by Velado, seconded by Brown to adjourn the meeting at 8:00 p.m. Motion voted in favor.

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Tracy Davenport