

**MINUTES OF THE
REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE
MT. CRESTED BUTTE WATER AND SANITATION DISTRICT
September 10, 2019**

The Regular Meeting of the Mt. Crested Butte Water and Sanitation District Board of Directors was held at 5:00 p.m. on Tuesday, **September 10, 2019**, at the office of the District, 100 Gothic Road, Mt. Crested Butte, Gunnison County, Colorado. Members of the Board of Directors in attendance at the meeting were as follows:

Brian Brown Sara Morgan Carlos Velado Roger Cram

Also present were:

Mike Fabbre, District Manager

Kyle Koelliker, Water Plant Supervisor

Bryan Burks, Wastewater Plant Supervisor

Harold Duble, District Customer

Nettie Gruber, Finance Manager *outgoing*

Perry Solheim, Finance Manager *incoming*

Marcus Lock, District's Attorney

REGULAR BOARD MEETING

1. Call to Order

The meeting was called to order by Chairperson Brown at 5:00 p.m.

2. Citizens Comment Period

Duble from 35 Castle Road stated concerns regarding the proposed Hunter Ridge Subdivision inclusion into the District. Duble cited District Rules & Regulations 6.3.4 and was concerned about how that regulation related to the District's decision to include the subdivided area within the District. Lock and Fabbre stated that no decision has been made by Gunnison County and no decision or vote has been made by the District.

3. Manager's Report

- Both Water and Wastewater departments are now fully staffed. Amy Harkins (a District homeowner for several years) has joined the Wastewater staff.
- Clarifier Building is scheduled for concrete pouring starting on September 12 and ending by October 13th when building material delivery should begin.
- Fabbre attended the Gunnison County Planning Commission meeting regarding Hunter Ridge. The County has not acted yet and scheduled another meeting on October 18 at 9am.
- The District plans to purchase the Water Department Backhoe to preserve the capital invested over the last 3 years of renting.
- The Paradise Lift Station Enclosure concrete work is complete and expect the metal building delivery around September 12.

4. 2020 Preliminary Budget and Dates

- Solheim discussed statutory deadlines and meeting dates for the 2020 budget process. The Preliminary 2020 Budget will be presented to the board at the October 8th meeting. Final budget presentation and final approval is planned for the December 10th meeting.
- Fabbre discussed the IGA with the Town of Crested Butte and the ATAD partnership for processing wastewater solids. The Town has some deferred maintenance and would like to initiate the design phase for future capital projects. More conversation was had on the importance of this relationship and it was agreed to budget \$50,000 as the District's share for engineering and design in 2020 for the compost building.

5. Clarifier Project Update

Timing of the Clarifier Building Project expenditures were discussed. Cram suggested the District should initiate public relations for coming major capital projects to help District members better understand the use of their taxes and fees. General agreement was expressed by the board and Fabbre stated that the District has initiated a process for addressing PR.

6. August 2019 Financial Reports

- Velado presented the financial highlights:
- Property taxes were \$35,170 (lower than previous months because property tax revenues are not distributed evenly throughout the year).

- Tap fees were at 71,930 for August.
- Water user fees are up \$37,708 over 2018
- Total expenditures are at 43% while our YTD time is 67%

MOTION by Velado and seconded by Cram to approve the August, 2019 financial operating reports. Motion voted in favor.

MOTION by Velado and seconded by Morgan to authorize Perry Solheim to on behalf of the District on all District accounts and documents. Motion voted in favor.

7. Approve Meeting Minutes

August 12, 2019

MOTION by Sara Morgan and seconded by Roger Cram to approve the August 12, 2019 board meeting minutes as amended. Motion voted in favor.

August 27, 2019 Special Meeting

MOTION by Carlos Velado and seconded by Sara Morgan to approve the August 27, 2019 Special Meeting minutes as amended. Motion voted in favor.

8. Legal Matters

- Notices have been sent regarding the Charter (Spectrum, Time/Warner) lease and the Internet Colorado equipment removal.
- In the matter of a District customer with drainage issues legal counsel stated the District has no liability. Marcus Lock advised the board to be conscious of statements on legal matters and to refer all potential legal matters to counsel.
- The Hillside Sewer project and damage to the process building roof was discussed and the Board requested that Fabbre and Lock continue to work on a positive outcome.

9. New/Old Business Before the Board

- Nick Kempin absence was excused.
- Morgan asked about potential additional compensation for the Board Chairperson for the additional work the position requires. It was agreed that no additional compensation is allowed under SDA rules.
- Fabbre announced Gruber's retirement party will be on 9/26 at 5 PM at the Elevation Hotel.
- Brown gave an MLP update. MLPC did not respond to the proposal to hold a special work session on 9/9 but Brown hoped to hear a response by 9/13. He expects more involvement from MLPC in the future. It was agreed that the special work session should be informational in nature and should attempt to set a non-confrontational tone.
- Brown asked about whether a potential conflict of interest issue arises because his spouse is the Chair of the MLP HOA. Brown stated that his spouse has recused herself as a decision maker regarding the issue.
- Cram raised the issue of Public Relations as it relates to major capital projects, and asked if we could create a time-lapse or livestream video of the construction project. All agreed that the upcoming Water Treatment Plant is a very important project in which the District and its members should take pride.
- Burks noted that this would be Gruber's last meeting wished to thank her for all her hard work and friendship over her 13 years with the District and to congratulate her on her retirement. All present thanked and congratulated Gruber.

10. Adjourn

MOTION by Sara Morgan and seconded by Roger Cram to adjourn the meeting at 6:31 p.m. Motion voted in favor.



Perry Solheim