

**MINUTES OF THE
REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE
MT. CRESTED BUTTE WATER AND SANITATION DISTRICT
MARCH 12, 2024**

Regular Meeting of the Mt. Crested Butte Water and Sanitation District (District) Board of Directors was held at 5:00 pm on Tuesday, **March 12, 2024**, via <https://zoom.us/my/mcbwsdboardmeeting>.

Members of the Board of Directors in attendance at the Regular Board Meeting were as follows:
Nancy Woolf - Chair, Brian Brown - Board Member, Jonathan Ferrell – Treasurer, Nancy Grindlay - Vice-Chair, Jenn O'Brien - Board Member

Also present were:

Mike Fabbre - District Manager, Kent Fulton - Finance Manager, Kyle Koelliker - Water Supervisor, Marcus Lock - District's Attorney, Kim Wisley – Accounts Receivable Coordinator, Tracy Davenport - Recorder, Members of the public

Board Meeting Agenda

1. Call to Order

- The regular meeting of the Board of Directors was called to order by Woolf at 5:01 pm and a quorum was present.

2. Citizen Comment Period

- No citizens presented comments.

3. Approve Meeting Minutes

- February 13, 2024

MOTION by Brown and seconded by O'Brien to approve the February 13, 2024 regular meeting minutes as submitted. Motion voted in favor. Ferrell abstained because he was not present at that meeting.

4. District Manager Report

- Fabbre highlighted a few items and noted that additional items can be seen on the report included in the agenda packet.
- Fabbre requested HDR Engineering to start preparing information for an RFP/RFQ to look at survey and potential Geotech work for designing the expansion of the wastewater (WW) trunkline. The District will facilitate the start of field work this summer. This is an unbudgeted item at this point. District staff will track all expenses toward this project. No final decisions will be made until this is brought back to the Board.
- Total Inorganic Nitrogen (TIN) results have decreased over the last few years by implementing the Modified Ludzack-Ettinger process at the WW treatment plant. The District has been participating in the voluntary incentives program with this data and has a future TIN compliance schedule requirement in the WW discharge permit.

5. December 2023 Period 14 Financial Report

- Fulton advised that period 14 financial information for 2023 included the auditors' adjustments. The District should receive the preliminary audit report by the end of this month. Fulton to provide the Manager's Discussion & Analysis report. The audit should be completed for the Board to review at the next Board meeting.

MOTION by Brown and seconded by Ferrell to approve the December 2023 Period 14 Financial Report. Motion voted in favor.

6. February 2024 Financial Report

- Fulton noted that not much property tax has been collected yet but expects to see more in the coming months.
- Expenditures are within budget and revenues should be picking up soon.
- The District will be tracking costs for the WW trunkline.

MOTION by O'Brien and seconded by Brown to approve the February 2024 Financial Report. Motion voted in favor.

7. Legals

- Lock reported he has been working on the following items:
 - ATAD IGA share.

- Finalizing the public infrastructure acceptance agreement for Honey Rock Ridge.
- WW trunkline capacity issue.
- Long Lake project and benchmarks for getting this moving forward.
- Received revised draft of the water master plan.
- 159 Snowmass townhome project and water lines accessing this development.
- Digital accessibility rules provided by the State to Special Districts that implements HB 21-1110 and 8 CCR 1501-11 which is intended to make sure the District website is accessible to everyone in our community including those with disabilities with a compliance deadline of July 1, 2024.

8. New/Old Business Before the Board

- There was no new or old business discussed.

9. Executive Session

- Consideration of an executive session to be held pursuant to C.R.S. § 24-6-402(4)(b) and (e) (l), which concern respectively, conferences with the District’s general counsel for the purpose of receiving legal advice on specific legal questions and determining positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators ~~in order~~ to discuss the ATAD IGA share.

MOTION by Woolf and seconded by Grindlay to enter into Executive Session at 5:27 pm with Fabbre and Lock remaining for the discussion.

MOTION by Woolf and seconded by Brown to exit the Executive Session at 6:14 pm.

10. Discussion and potential action regarding the ATAD IGA share

- No action taken at this time.

11. Adjourn

MOTION by Brown and seconded by O’Brien to adjourn the regular board meeting at 6:16 pm. Motion voted in favor.



Drafted by: Tracy Davenport



Submitted by: Kent Fulton