

**MINUTES OF THE
REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE
MT. CRESTED BUTTE WATER AND SANITATION DISTRICT
April 11, 2023**

Regular Meeting of the Mt. Crested Butte Water and Sanitation District (MCBWS) Board of Directors was held at 5:00 pm on Tuesday, **April 11, 2023**, via <https://zoom.us/my/mcbwsdboardmeeting>.

Members of the Board of Directors in attendance at the Regular Board Meeting were as follows:
Brian Brown - Chair, Jonathan Ferrell - Board member and Nancy Woolf – Vice Chair

Also present were:

Mike Fabbre - District Manager, Bryan Burks - Wastewater Supervisor, Tracy Davenport - Accounts Payable Coordinator, Kent Fulton - Finance Manager/Secretary, Kyle Koelliker - Water Supervisor, Marcus Lock - District's Attorney, Kim Wrisley - Recorder

Board Meeting Agenda

1. Call to Order

- The regular meeting of the Board of Directors was called to order by Brown at 5:04 pm and a quorum was present. Board members Nancy Grindlay and Nicholas Kempin had excused absences.

2. Citizen Comment Period

- No citizens presented comments.

3. Approve Meeting Minutes

- February 14, 2023
- March 14, 2023

Grindlay and Kempin are not present to approve the February 14, 2023 minutes and Ferrell and Woolf were not present at the February meeting so the approval is tabled until the May meeting.

MOTION by Woolf and seconded by Ferrell to approve the March 14, 2023 regular meeting minutes as submitted. Motion voted in favor.

4. District Manager Report

- Fabbre highlighted a few items and noted that additional items can be seen on the report included in the agenda packet.
- Staff and counsel will be reviewing an application for the Hunter Ridge Inclusion Project. The property has not yet been annexed into the Town of Mt Crested Butte but was given conditional approval by the town subject to the District's approval of the project. A public hearing will be scheduled after the District's review of the application is completed.
- Phil Kern has accepted an offer of employment for the open water position.
- With the recent rising outdoor temperatures, spring runoff is up considerably. Today's collections registered at 600K gallons, more than triple the 190K gallons collected over the past weekend. The recent upgrades to the wastewater plant have allowed operations to go more smoothly than past high flow years. The plant is functioning properly and is processing the increased flows as expected.

5. December 2022 Period 13 Financial Report

- Fulton reported there were adjustments to the 2022 financials since presented at the March meeting. He reviewed changes to page 18/29 under the "Capital Improvements – General" category. 2022 financials will not be finalized until after the annual audit is complete.

6. March 2023 Financial Report

- Fulton reported that the District is starting to see property tax revenue from Gunnison County which has helped increase cash on hand.
- There has been an increase in tap fee applications and payments now that the main line tapping moratorium will be ending on April 15, 2023.
- Usage revenue is up as expected with the 2023 fees increase in place while usage is down from February numbers.

MOTION by Ferrell and seconded by Woolf to approve the March 2023 Financial Report. Motion voted in favor.

7. Legals

- Lock reported the District has received a signature page from Meridian Lake Park Corporation (MLPC) which will be signed and recorded in the next few days.
- The agreements with Meridian Lake Meadows (MLM) and Pristine Point (PP) are subject to 67% member approval and are currently in process for the required approval.
- The Colorado State General Assembly has raised the threshold requiring an open bid process on District projects to \$120K minimum from \$60K.
- Lock continues working on the Bridges of Columbine project. He is close to getting a public infrastructure agreement and bond in place to cover the warrantee period.
- Lock is working with Fabbre to review the Hunter Ridge Inclusion application.

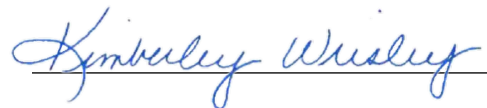
8. New/Old Business Before the Board

- Fabbre thanked Kempin for his service to the Board over the past four years. His dedication to the District and the community at large is greatly appreciated.
- The Board will allow staff an extra day to provide the meeting packet whenever there is a short turnaround from month end until the meeting. For example, the next meeting falls on Tuesday, May 9, 2023 so instead of staff getting the packet out on Thursday, May 4, they will have until Friday, May 5.
- Woolf will be out of state during the timeframe that she needs to renew her membership to the Board. Her oath of office can be notarized by an out of state notary between May 3, 2023 and May 9, 2023, to allow her to participate in the May meeting.
- Lock will advise the Board at the May meeting on how to approve the February 14, 2023 minutes as Kempin is no longer going to be a member and Woolf and Ferrell were not present at that meeting.
- The District has received a letter from a MLM & MCB property owner who is interested in joining the Board. Fabbre will forward that letter to the Board for its consideration to nominate them at the May meeting.

MOTION by Brown and seconded by Woolf to nominate Ferrell as Board Treasurer. Motion voted in favor.

9. Adjourn

MOTION by Brown and seconded by Woolf to adjourn the regular board meeting at 5:39 pm. Motion voted in favor.



Drafted by: Kimberley Wisley



Submitted by: Kent Fulton