

**MINUTES OF THE  
REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE  
MT. CRESTED BUTTE WATER AND SANITATION DISTRICT  
FEBRUARY 13, 2024**

Regular Meeting of the Mt. Crested Butte Water and Sanitation District (District) Board of Directors was held at 5:00 pm on Tuesday, **February 13, 2024**, via <https://zoom.us/my/mcbwsdboardmeeting>.

Members of the Board of Directors in attendance at the Regular Board Meeting were as follows:

Nancy Woolf - Chair, Brian Brown - Board Member, Nancy Grindlay - Vice-Chair and Jenn O'Brien - Board Member

Jonathan Ferrell – Treasurer, had an excused absence

**Also present were:**

Mike Fabbre - District Manager, Bryan Burks - Wastewater Supervisor, Tracy Davenport - Accounts Payable Coordinator, Kent Fulton - Finance Manager, Kyle Koelliker - Water Supervisor, Marcus Lock - District's Attorney, Kim Wrisley - Recorder, Members of the public

**Board Meeting Agenda**

**1. Call to Order**

- The regular meeting of the Board of Directors was called to order by Woolf at 5:01 pm and a quorum was present.

**2. Citizen Comment Period**

- No citizens presented comments.

**3. Approve Meeting Minutes**

- January 9, 2024

**MOTION** by Grindlay and seconded by O'Brien to approve the January 9, 2024 regular meeting minutes as submitted. Motion voted in favor.

**4. District Manager Report**

- Fabbre highlighted a few items and noted that additional items can be seen on the report included in the agenda packet.
- There was review of the potential development projects the District and Lock have been working on.
- The open wastewater operator position that was posted in the paper will be removed because the operator has rescinded his resignation.
- The District is in search of a water department foreman. One water operator has just begun 12 weeks of family leave for the birth of a child and another operator will be taking family leave later this summer for the same reason. There will be a position opening in the near future for either a full-time project manager or a project consultant.
- The draft water master plan from Leonard Rice Engineering (LRE) is still in process.
- Implementation of employee lunchtime protocols is underway.
- The District has been issued a Tier 3 violation for a laboratory clerical error in the sampling of its raw water source, which poses zero threat to water/community safety. Public notification of the violation will be sent out with the Consumer Confidence Report (CCR) after it is completed this summer.

**5. December 2023 Period 13 Financial Report**

- Fulton reviewed adjustments that have been made within this period to close out the 2023 financials.

**6. January 2024 Financial Report**

- The Meridian Lake Park financials have been incorporated into the Mt Crested Butte financials.
- IT and property/liability insurance will each have their own line items going forward.
- Fulton has a new format for the statement of cash flow.
- Usage and billing are tracking high as anticipated.
- The District has received its first 2024 tap fee.

**MOTION** by Woolf and seconded by Brown to approve the December 2023 period 13 and January 2024 Financial Reports. Motion voted in favor.

**7. Legals**

- Lock reported he has been working on the potential development projects within the District as well as the Inter-Governmental Agreement (IGA) with the Town of Crested Butte.

**8. New/Old Business Before the Board**

- The District is anticipating a special meeting will be scheduled to discuss the water master plan once the draft report from LRE has been completed.

**9. Executive Session**

- Consideration of an executive session to be held pursuant to C.R.S. § 24-6-402(4)(b) and (e) (l), which concern respectively, conferences with the District's general counsel for the purpose of receiving legal advice on specific legal questions and determining positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators in order to discuss the District's wastewater trunk line.

**MOTION** by Woolf and seconded by Grindlay to enter into Executive Session at 5:24 pm with Fabbre, Burks and Lock remaining for the discussion. Jamie Eichenberger with HDR Engineers was also present.

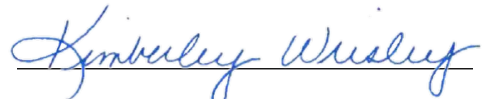
**MOTION** by Woolf and seconded by Brown to exit the Executive Session at 6:47 pm.

**10. Discussion and potential action regarding the wastewater (WW) trunk line**

- There was discussion regarding the need for an expansion of the District's WW trunkline should potential development projects move forward to completion and the importance of making sure customers, developers and future homeowners are aware of the District's concerns over its ability to properly handle increased wastewater volume if this expansion is not implemented prior to the completion of future projects.
- The Board has directed District staff and legal counsel to engage with the public, developers and various experts to come up with solutions to safely and effectively handle its wastewater needs in the future.
- The Board directed staff to communicate this situation at the upcoming Town of Mt. Crested Butte Public Hearing for the Village at Mt Crested Butte.
- The District expects that all new developments will pay their portion of the cost to increase the capacity of the WW trunkline.

**11. Adjourn**

**MOTION** by Woolf and seconded by Brown to adjourn the regular board meeting at 6:58 pm. Motion voted in favor.



Drafted by: Kimberley Wisley



Submitted by: Kent Fulton