

**MINUTES OF THE
REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE
MT. CRESTED BUTTE WATER AND SANITATION DISTRICT
MARCH 10, 2026**

Regular Meeting of the Mt. Crested Butte Water and Sanitation District (District) Board of Directors was held at 5:00 pm on Tuesday, **March 10, 2026**, via <https://zoom.us/my/mcbwsdboardmeeting>.

Members of the Board of Directors in attendance at the Regular Board Meeting were as follows:

Nancy Woolf – Chair, Jonathan Ferrell – Treasurer, Jenn O’Brien – Board Member, Tom Rolleczek – Board Member
Nancy Grindlay – Vice-Chair had an excused absence

Also present:

Nicole Bogenschuetz – Interim District Manager/District Engineer, Adam Bembenek – Wastewater Supervisor, Tracy Davenport – A/P Coordinator, Kyle Koelliker – Water Supervisor, Kent Fulton – Finance Manager/Board Secretary, Marcus Lock – District Attorney, Kim Wrisley – A/R Coordinator/Recorder, Members of the public

Board Meeting Agenda

1. Call to Order

- The regular meeting of the Board of Directors was called to order by Woolf at 5:01 pm and a quorum was present.

2. Citizen Comment Period

- No citizens presented comments.

3. Approve Meeting Minutes

- February 12, 2026
- February 17, 2026
- February 24, 2026
- It was noted that in item #13 on the February 12, 2026 minutes, the word “Potential” should be removed since the Executive Session did take place.

MOTION by O’Brien and seconded by Rolleczek to approve the February 12, 2026, February 17, 2026 and February 24, 2026 meeting minutes with the aforementioned amendment to the February 12, 2026 minutes. Motion voted in favor.

4. District Manager Search Committee Report

- Bogenschuetz reviewed the statutory requirements that must be fulfilled when searching for a public entity Chief Officer/District Manager. The search committee report included in the Board packet outlines work the committee has completed in accordance with the statute and a timeline for appointing/employing an officer/manager. The committee hired GMP Consultants, a recruiting firm, to assist with finding qualified candidates.
- The Search Committee does hereby establish the District Manager job search goals, job description, deadlines for applications, requirement for applicants, selection procedures, and timelines as presented in the Board packet.

5. Employee Retention Committee Update

- O’Brien reviewed work the Employee Retention Committee and staff have been doing to move forward with updating policies and the employee handbook.
- O’Brien is awaiting a response from LaDonna Garcia, a Gunnison human resource consultant, for potential assistance with the committee’s work.

6. Interim District Manager Report

- Bogenschuetz reviewed each department’s highlights reported in the memorandum included in the Board packet.
- The District will be presenting an offer letter to one, possibly two, of the eight water operator candidates that were interviewed.

7. Capital Projects Report

- Bogenschuetz reported that HDR was recently onsite to tour the EQ basin in the headworks building and the HVAC system in the processing building.
- HDR and the District held a specification workshop for the Gothic Road Interceptor to review Division 0 and Division 1 specifications.
- Regarding development reviews, a response letter outlining staff comments has been provided for one preliminary submittal and four preliminary submittals are under review.

8. December 2025 Period 13 Financial Report

- Fulton reported there is one outstanding invoice for 2025, in the amount of \$33K, for solids processing.
- Fulton noted the Miscellaneous/Other Income Revenues category on page 26 of the Board packet shows a reduction of \$40K whereby a deposit refunded from the Town of Mt. Crested Butte that was recorded in 2025 was erroneously duplicated in 2026.
- End of year costs from HDR have been separated by year.

9. February 2026 Financial Report

- February is the first month of the year that the District receives property tax money.
- User fees are ahead of budget.

MOTION by O'Brien and seconded by Ferrell to approve the December 2025, period 13 and the February 2026 financial reports as submitted. Motion voted in favor.

10. Legals

- Lock reviewed projects (along with progress/next steps) that he, staff and Alex San Filippo-Rosser have been working on.
- The resolution for the approval of the Hunter Ridge inclusion has been executed.

11. New/Old Business Before the Board

- There was no new/old business presented.

12. Executive Session

- Executive session pursuant to C.R.S. § 24-6-402(4)(b) and (e)(I), which concern respectively, conferences with the District's general counsel for the purpose of receiving legal advice on specific legal questions and determining positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators in order to discuss issues related to fee imposition.

MOTION by Woolf and seconded by Rolleczek to move into Executive Session at 5:31 pm with Bogenschuetz and Lock remaining for the discussion. Motion voted in favor.

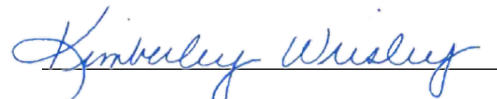
MOTION by Woolf and seconded by Ferrell to exit Executive Session at 5:43 pm. Motion voted in favor.

13. Potential Discussion and Action on the Subject Matters Discussed in Executive Session

- There was no further discussion or action regarding the subject matter from the Executive Session.
- Fulton announced that the April 2026 Board meeting has been moved to Tuesday April 21st.
- Bogenschuetz has added a new section to the end of meeting agendas, which will show upcoming agenda items.

14. Adjourn

MOTION by O'Brien and seconded by Rolleczek to adjourn the regular board meeting at 5:49 pm. Motion voted in favor.



Drafted by: Kimberley Wisley



Submitted by: Kent Fulton