

**MINUTES OF THE
SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE
MT. CRESTED BUTTE WATER AND SANITATION DISTRICT
SEPTEMBER 20, 2016**

A Special Meeting of the Mt. Crested Butte Water and Sanitation District Board of Directors was held at 3:00 p.m. on Tuesday, **September 20 , 2016**, at the office of the District, 100 Gothic Road, Mt. Crested Butte, Gunnison County, Colorado. Members of the Board of Directors in attendance at the meeting were as follows:

Sara Morgan	Kurt Giesselman	Carlos Velado
Roger Cram	Mike Fabbre	

Also present were:

Todd Fessenden, District Manager	Tracy Davenport	Rob Houston	Andrew Rheem, Raftelis
Nettie Gruber, Finance Manager	Tim Seifert	Bryan Burks	
Jill Norris, Attorney via teleconference	Kyle Koelliker	Joe Rowan, Funding Partners	

1. Call To Order

The special meeting was opened by Chairman Giesselman at 3:00 pm.

2. Introduction of Guests and Consultants

Introductions were made for Joe Rowan of Funding Partners for the EHOP program and Andrew Rheem of Raftelis Financial Consultants for the Rate/Cost of Services Study.

3. Funding Partners Presentation

Employee Home Ownership Program (EHOP)

Joe Rowan presented and discussed the following:

- Eligibility
- Attract and retain employees
- Seniority forgiveness
- Equity share
- Purchase price options
- Tax implications / Federal rules

The housing committee will review options and recommend a program to the full board for future adoption. Morgan, Fessenden, Velado and Gruber will review and prepare a report to the Board at the November meeting.

4. Raftelis Financial Consultants Presentation

Rate/Cost of Services Study

Andrew Rheem presented a slideshow and discussed the following:

- Rate & fee structure
- Reserves review
- Comparable with other like communities
- Financial practices – funding O&M, capital, debt service and repair/replacements

Currently the District does not have a debt service coverage ratio requirement. An operating and capital reserve policy should be established. The District is in very good financial shape.

A formal proposal was requested in time for the October meeting including a time line to implement for a rate/fee structure. A committee of Fabbre and Cram will meet to review and recommend.

5. New/Old Business Before the Board

None

6. Adjourn

MOTION by Morgan and seconded by Fabbre to adjourn the meeting at 6:00 pm. Motion voted in favor.

Nettie Gruber