

**MINUTES OF THE  
REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE  
MT. CRESTED BUTTE WATER AND SANITATION DISTRICT**

**SEPTEMBER 13, 2016**

A Regular Meeting of the Mt. Crested Butte Water and Sanitation District Board of Directors was held at 5:00 p.m. on Tuesday, **SEPTEMBER 13, 2016**, at the office of the District, 100 Gothic Road, Mt. Crested Butte, Gunnison County, Colorado. Members of the Board of Directors in attendance at the meeting were as follows:  
Kurt Giesselman                      Sara Morgan                      Roger Cram                      Mike Fabbre

Also present were:

Todd Fessenden, District Manager  
Tracy Davenport, Admin Assistant  
Jill Norris, District Attorney

Tim Seifert, Water Supervisor  
Bryan Burks, Wastewater Supervisor  
Brian Kroha                                      Terry McEnany, Stantec  
Jerry Burgess, SGM                                      Carlos Velado

**1. Call to Order**

The meeting was called to order by Chairman Giesselman at 5:00 pm.

**2. Citizens Comment Period**

No citizens were present.

**3. New Board Member Candidate Consideration & Possible Appointment**

Giesselman announced that Rosemary Carroll has moved on to be a board member at Upper Gunnison River Water and has resigned from MCBWSD. Carlos Velado has sent a letter of interest in serving on our board. He will fill the remainder of Rosemary's term until the next election in May 2018. A publication of Top 10 Duties of a Board Member was presented.

The board asked questions of Carlos regarding his experience, background and interests.

**MOTION** by Morgan and seconded by Giesselman to appoint Carlos Velado to the vacant board seat of the Board of Directors for MCBWSD. Motion voted in favor.

Velado took his Oath of Office and was seated as a board member.

**4. SGM – MLP Dam Update**

Jerry Burgess with SGM presented an update for the MLP Dam. Currently the outlet works have been exposed, they will be inspected and the retrofit will begin. All work is progressing well and should meet the November schedule. The board would like weekly reports.

SGM is also working on the sewer main line relocation and is looking into directional drilling vs open cut.

**5. Stantec Projects Update**

McEnany of Stantec gave the MLP WTP Expansion project report. The Pall equipment did not get ordered as necessary and the expected delivery date could be in December. This will be a major delay of the project.

Gunnison County Electric has a policy of peak loading, and therefore an upgrade service to the plant was required, which was not in budget or design.

The board questioned McEnany of what failed in the Stantec system to not have ordered the Pall system in a timely manner and wanted a report on the accountability and impact to the project as it will cause a significant delay and additional charges.

**6. JVA - WW UV Building Update**

Cooper Best of JVA reported on the UV building which was recently started. A few issues have been encountered such as a leak in the basin which should not cause any project changes.

**7. August Financial Reports**

Fabbre gave the financial report. The budget committee has reviewed the 2017 budget and capital projects. Per State statute the first 2017 draft budget must be to the Board by October 15<sup>th</sup> with the final approval at the December 13<sup>th</sup> meeting.

- The East River Pump Station project has moved to 2018
- A five year capital spreadsheet has been prepared
- Two bank accounts have been closed and funds moved to District money market for simplification
- WWTP roof is scheduled for 2017

**MOTION** by Fabbre and seconded by Cram to approve the August 2016 financial report. Motion voted in favor.

**8. Approve August 9, 2016 Minutes**

**MOTION** by Morgan and seconded by Cram to approve the August 9, 2016 minutes as amended. Motion voted in favor. Velado abstained from voting.

**9. Legals**

Norris advised Rob Pierce is working on the MLP Diligence filing. The Long Lake Fishery Study work will be starting next week as it is due in early 2017.

It was noted that the five year capital plan with a repair/replacement category was helpful as are the monthly budget meetings.

**10. District Manager Report**

Fessenden advised that Long Lake may deliver water to MLP reservoir before the November 1<sup>st</sup> start of the new water year to help with the refill. There will be an exchange of water.

Affordable Housing program will be presented at the September 20<sup>th</sup> meeting by Funding Partners.

Bryan Burks has passed his WW – A license.

Other projects in the works:

Chemical grouting on wastewater lines on Paradise Road

Water line leak detection

PRV maintenance

Metals study and sampling on-going

**11. Executive Session**

**Past Due Tap Fees Collection**

The executive session was resolved prior to the meeting.

**12. New/Old Business Before The Board**

The regular October meeting will move from 10/11/16 to Monday, October 17<sup>th</sup>.

The agenda will be emailed and posted on 10/10/16 to give the board time to review.

To meet draft budget legal requirements, the 2017 budget will be submitted by emailed to the board by 10/14/16.

**13. Adjourn**

**MOTION** by Morgan and seconded by Velado to adjourn the meeting at 6:50 pm. Motion voted in favor.

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Nettie Gruber