

**MINUTES OF THE
REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE
MT. CRESTED BUTTE WATER AND SANITATION DISTRICT
February 11, 2014**

A Regular Meeting of the Mt. Crested Butte Water and Sanitation District Board of Directors was held at 5:00 p.m. on Tuesday, February 11, 2014, at the office of the District, 100 Gothic Road, Mt. Crested Butte, Gunnison County, Colorado. Members of the Board of Directors in attendance at the meeting were as follows:

John Sale	Sara Morgan	Tom Steuer
David Eleeson	Roger Cram	

Also present were:

Frank Glick, District Manager	Tim Seifert, Water Supervisor	Joe Fitzpatrick
Jill Norris, District Attorney	Tracy Davenport, Admin Assistant	Wood Sherwood, PAC
Nettie Gruber, Finance/Admin Mgr	Matt Peacock, Wastewater Supervisor	Greg Woodward

1. Call To Order

The regular Board meeting was opened by Chairperson Sale at 5:00 pm.

2. Staff Reports

Water Dept – Tim reported that the staff had done many hours of snow shoveling along with shoveling the water tank. Chemicals purchased were for a year's supply. Two new mixers have been purchased for Mt CB and MLP, however, the 3rd mixer in the budget was not necessary at this time.

WW Dept – Matthew advised the energy audit was rescheduled.

Office Dept – Nettie gave an update on the board election.

District Manager – Frank advised he has been working with the Forest Service on the draft maps; however, the level of quality is such as hand drawn. The maps are necessary to renew our permit. He also stated that SGM had advised the geotech results had been received.

3. PAC update – Woody Sherwood

Sherwood gave an update on the Performing Arts Center which has reached a milestone in their capital campaign funding. The planning, design work and drawings are next. The pre-site work may be started this fall. There was some discussion on relocating the sewer lines. Currently an RFP for the architectural is being started. They now need to bring costs and figures together as the construction costs are assumptions that are four years old. The tap fee is no longer an issue as the PAC is aware of the law. A plan for the complete Mountaineer Square North needs to be developed for utilities. The footprint may or may not be the same as previous sketches. The preliminary info should be ready during the summer of 2014 and pre-site work started in the fall. An ambitious plan would be for occupancy in 2016. This is a 500 seat auditorium with additional conference space.

4. January Financial Reports

David Eleeson reported that no property taxes were received in January, which is normal. The usual user fees were noted and we did receive a tap fee. January and February are short months in the revenue area. Chemicals was the big ticket item, which is a supply for a year. Annual permits were processed, the first capital project was completed for the meter reading system and the ATAD sludge invoices paid.

A new check report was made which prints directly from the Caselle system so is less time consuming, but does not have all the previous information on it, which may or may not be necessary. Cash flow was down.

MOTION by David Eleeson, seconded by Sara Morgan to approve the January 2014 financial operating reports.

Motion voted in favor unanimously.

5. Approve January 14, 2014 Regular Board Meeting Minutes

MOTION by Tom Steuer and seconded by Sara Morgan to approve the January 14, 2014 regular meeting minutes as submitted.

Motion voted in favor unanimously.

6. Legals

Norris advised the Intergovernmental Agreement with the Town is almost finished. It contains mostly an exchange of information.

She reminded the board that the District cannot donate tap fees to PAC.

7. New/Old Business Before The Board

Greg Woodward was present to update on Stantec projects.

The Forest Service is working to renew the East River permit and then the design retrofit for the pump station can be finalized. It may be beneficial to have the permit written around the new design and he will effort that. It is unlikely that we will meet the summer 2014 construction season. This permit has the Forest Service's attention but there is no time frame and the Forest Service dictates the use and facilities involved in this permit. Stantec's time is being placed against our retainer.

The master plan is being updated which contains more than the population projection for growth. Water usage is on track with the 2006 plan and although the population is lower, the usage is up. Woodward will review and update information with Resource Engineering.

He is also working on the wastewater boiler situation.

CVA 10, Paradise Road, for slip lining the sewer lines is also in the works. Slip lining is now a routine process and no longer a specialty, which makes it less expensive.

The State Dept of Health has revamped their fee structure with a proposal to finance its operations. Plans, inspections, etc will have increased fees. There is a time frame to comment on these changes and Stantec along with AWWA will have a response.

Nettie gave an update for accepting credit cards and shared the proposal. The costs of the program far outweigh any advantage of accepting credit cards for payment. Our District is too small for this service to be cost effective and the decision was made to continue with only the automatic payment program already in place.

The SGM written project update was presented and discussed.

The UGWC statewide water conservation plan is getting some press. It might be good to invite UG to come to a District board meeting.

8. Action Register

Cram reviewed the action register and updated items.

9. Adjourn

MOTION by David Eleeson and seconded by Tom Steuer to adjourn the meeting at 6:30 pm.

Motion voted in favor unanimously.

Nettie Gruber, Board Secretary