

**MINUTES OF THE
PUBLIC HEARING & REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE
MT. CRESTED BUTTE WATER AND SANITATION DISTRICT**

DECEMBER 13, 2016

A Regular Meeting of the Mt. Crested Butte Water and Sanitation District Board of Directors was held at 5:00 p.m. on Monday, **DECEMBER 13, 2016**, at the office of the District, 100 Gothic Road, Mt. Crested Butte, Gunnison County, Colorado. Members of the Board of Directors in attendance at the meeting were as follows:
Kurt Giesselman Sara Morgan Mike Fabbre Carlos Velado Roger Cram

Also present were:

Todd Fessenden, District Manager
Nettie Gruber, Finance Manager
Tracy Davenport, Admin Assistant
Jill Norris, District Attorney

Tim Seifert, Water Supervisor
Bryan Burks, Wastewater Supervisor
Cooper Best, JVA
Terry McEnany, Stantec

PUBLIC HEARING AGENDA

- 1. Call to Order**
- 2. 2016 Amended Budget - Public Comments**
- 3. 2017 Rates & Fees – Public Comments**
- 4. 2017 Draft Budget - Public Comments**

The Public Hearings for each above item was opened at 5:00 pm by Kurt Giesselman. No attendees were present for comments.

MOTION by Morgan and Fabbre to adjourn the public hearings. Motion voted in favor

REGULAR BOARD MEETING

1. Call to Order

The meeting was called to order by Chairman Giesselman at 5:03 pm.

2. Citizens Comment Period

No citizens were present.

3. Stantec Projects Update

Terry McEnany of Stantec was present and advised the building is now dried in and the Pall system is scheduled for delivery on Thursday, December 15th. The inside is coming along well and the building outside is finished. The Pall unit was tested at the factory and a certification will be coming. The contract has been extended until early March 2017 and the startup is scheduled for the 3rd week in January 2017.

4. JVA – UV Building Update

Cooper Best of JVA was present and advised the UV building is up and mostly small items remain to be completed such as doors, grates, etc. There is a two week contract extension at no cost.

5. November Financial Reports

Mike Fabbre presented the financial report for November stating the check report was \$804,000 this month with 1.1 million in expenses and \$167,000 in deposits in the CBOC money market account.

The MLP Dam project is still in the works for change orders, and should come in below budget.

The latest change order on the UV building was for lab equipment that had earlier been omitted.

MOTION by Fabbre and seconded by Morgan to approve the November 2016 financial reports. Motion voted in favor.

6. Approve November 8, 2016 Minutes

There was no discussion on these minutes.

MOTION by Morgan and seconded by Velardo to approve the November 8, 2016 minutes. Motion voted in favor.

7. 2016 Amended Budget Approval & Resolution

The required notice was published in the CB News on 11/11/16. Previous discussions had resolved the budget.

MOTION by Morgan and seconded by Fabbre to approve the 2016 Amended Budget. Motion voted in favor.

MOTION by Morgan and seconded by Fabbre to approve the 2016 Amended Budget Resolution. Motion voted in favor.

8. 2017 Budget Approval & Resolutions

The required notice was published in the CB News on 11/11/16 for the budget and the new rates & fees.

Two typo changes were issued with no material change to the budget.

MOTION by Fabbre and seconded by Morgan to approve the 2017 Budget and all Resolutions, including the Mill Levy. Motion voted in favor.

Morgan thanked the staff for creating a budget that was easy to work with and complete.

9. Legals

Norris is currently reviewing the EHOP agreement. She will also be reviewing the revised Employee Handbook as it has significant changes from the previous one. She also presented that Rob Pierce has been involved in the Crested Butte Water Rights on Coal Creek for their point of diversion and exchange.

10. District Manager Report

Fessenden presented his monthly report. The Pristine Point road is covered in snow so the rehab section of the contract and the actual repair will wait until spring. The new wastewater permit is forthcoming and the new permit will be for three years which will give us time to collect data and install the necessary equipment.

The major water service line breaks was a topic of discussion with nine breaks in a week which were mostly old galvanized water lines. A PRV malfunction caused high pressure in the system.

He had spoken with CB News explaining the situation and an article on the breaks will be in paper.

11. Employer Assisted Housing Benefit

Morgan was part of this committee and explained that the lenders will make the decision to qualify the employee on funding items. The District will be involved in the employee eligibility items. This is a good beginning to a new program that should help attract and retain employees.

12. New/Old Business Before The Board

No discussion.

13. Executive Session**District Manager Transition**

Motion by Giesselman to go into Executive Session: For discussion of a personnel matter under C.R.S. Section 24-6-402(2)(f) and not involving any specific employees who have requested discussion of the matter in open session; any member of this body or any elected official; the appointment of any person to fill an office of this body or of an elected official; or personnel policies that do not require the discussion of matters personal to particular employees. Executive session started at 6:15 pm and ended at 6:47 pm.

The board returned to the open meeting. No motions or discussion was held.

14. Adjourn

MOTION by Morgan and seconded by Velado to adjourn the meeting at 6:48 pm. Motion voted in favor.

Nettie Gruber