

**MINUTES OF THE
REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE
MT. CRESTED BUTTE WATER AND SANITATION DISTRICT**

OCTOBER 17, 2016

A Regular Meeting of the Mt. Crested Butte Water and Sanitation District Board of Directors was held at 5:00 p.m. on Monday, **OCTOBER 17, 2016**, at the office of the District, 100 Gothic Road, Mt. Crested Butte, Gunnison County, Colorado. Members of the Board of Directors in attendance at the meeting were as follows:
Kurt Giesselman Sara Morgan Roger Cram Mike Fabbre Carlos Velado

Also present were:

Todd Fessenden, District Manager	Tim Seifert, Water Supervisor
Tracy Davenport, Admin Assistant	Bryan Burks, Wastewater Supervisor
Jill Norris, District Attorney	Brian Kroha
Terry McEnany, Stantec	Jerry Burgess, SGM

1. Call to Order

The meeting was called to order by Chairman Giesselman at 5:00 pm.

2. Citizens Comment Period

No citizens were present.

3. SGM – MLP Dam Update

Jerry Burgess with SGM presented a handout for the MLP Dam update that included photos of mud and rocks in the outlet piping creating change orders as this needed to be cleaned out. The State has inspected project twice now. Joints in vertical spillway had water seeping out of them, the contractor has sealed them.

4. Stantec Projects Update

McEnany of Stantec explained what failed in the Stantec system to not have ordered the Pall system in a timely manner. He then provided the MLP WTP Expansion project update. Contractor is moving forward with concrete. Electrical lines are set back from the building, best solution will be to move them to the wall. Timber Line Electric handling control system, on schedule for December delivery with Pall. Electrical has caused price increase.

5. JVA – UV Building Update

Fessenden provided update for the UV Building. Workmanship from the past was not great and old which has caused quite a few changes. They are still on schedule, backfill to start this week.

6. September Financial Reports

MLP change orders are at \$57,000, UV building change orders are at \$33,000. Had reduction in cost with the MLP dam project but it was spent on cleaning out the pipe and excavator work.

MOTION by Fabbre and seconded by Morgan to approve the September financial reports as presented. Motion voted in favor.

7. Approve September 13, 2016 Minutes

Board requested changing line 11, Executive Session to read: The executive session was resolved prior to the board meeting. **MOTION** by Morgan and seconded by Velado to approve the September 13, 2016 minutes as amended. Motion voted in favor.

8. Approve September 20, 2016 Minutes

MOTION by Morgan and seconded by Velado to approve the September 20, 2016 minutes. Motion voted in favor.

9. Appoint 2017 Budget Officer

MOTION by Morgan and seconded by Cram to appoint Nettie Gruber as 2017 Budget Officer. Motion voted in favor.

10. 2017 Budget 1st Draft

Discussion of payroll for comp time, overtime, and on-call. Budget is not very user friendly, would like it to look more like our monthly sheet we provide to the board. Water costs are up for hydrant repair, blacktop, and Alpine Environmental. Wastewater costs are up for metals sampling, paving projects, & sealing cracks. Phone costs are up to provide additional phones & tablets to staff. Discussion of intern as there will be staff involvement for training. Morgan stated Mountain States is showing a 3% increase, staff recommends 4%.

A second draft will be available at the November meeting, to be provided to board a week prior, and a possible budget workshop date will be set if needed.

MOTION by Fabbre and seconded by Cram to approve the 1st draft as submitted.

11. Legals

Board advised Norris of article in Crested Butte News regarding buying senior water rights.

12. District Manager Report

Fessenden advised that a draft agreement with UGRWCD is in the works. Consensus of the board gives Todd permission to sign agreement. Fessenden to meet with Morgan & Velado to discuss program options with Funding Partners, Fabbre & Cram to discuss cost of service study provided by Raftelis.

Had leak detection done on our water system which identified 8 leaks, none in MLP. Four leaks have already been repaired. We have over 50% compliance for the backflow prevention.

Holiday party mixer to be held for this coming year. Fessenden will be out of the office October 26, 2016 – November 2, 2016.

13. New/Old Business Before The Board

Updates of materials for board manual. Giesselman will bring his in to review comparison of data.

14.0 Adjourn

MOTION by Morgan and seconded by Velado to adjourn the meeting at 7:11 pm. Motion voted in favor.

Tracy Davenport