MINUTES OF THE

REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE MT. CRESTED BUTTE WATER AND SANITATION DISTRICT

OCTOBER 13, 2015

A Regular Meeting of the Mt. Crested Butte Water and Sanitation District Board of Directors was held at 5:00 p.m. on Tuesday, **OCTOBER 13, 2015**, at the office of the District, 100 Gothic Road, Mt. Crested Butte, Gunnison County, Colorado. Members of the Board of Directors in attendance at the meeting were as follows:

Kurt Giesselman	John Sale	Rosemary Carroll
Roger Cram	Sara Morgan	

Also present were:

Frank Glick, District Manager	Tim Seifert, Water ORC	Andy Stone, Stantec
Jill Norris, District Attorney	Bryan Burks, Wastewater ORC	Jerry Burgess, SGM
Nettie Gruber, Finance Manager	Brian Kroha, Water Dept	Eric Mangeot, Resource Eng*
Tracy Davenport, Admin Assistant	Stephanie Elliott, Stantec	Scott Fifer, Resource Eng*

REGULAR BOARD MEETING

1. Call To Order

The regular Board meeting was opened by Sale at 5:00 pm.

2. Citizens Comment Period

No citizens were present for comments.

3. Resource Engineering – MLP Dam Update

Eric Mangeot and Scott Fifer were on the conference call*. They discussed the MP water supply and the 12" pipeline route from Long Lake to the MLP Reservoir. There are two routes and two phases that are being considered. The two phase approach appears to be the best solution with Phase 1 with a 2.0 csf pump. Both routes cross Forest Service land at the beginning and then one route would cross private land. In conjunction with the MLP dam rehabilitation, the spillway would need to have the piping installed before the renovation. Phase 1 depends on the growth in the District before the need for Phase 2. There could be upwards of a 20 year period between Phase 1 and Phase 2, as the pump would only be used mostly in dry years. RE will have more info at the November meeting. Because this project is also an agreement with UGRWC, the plans must be approved by them.

4. SGM MLP Dam Update – Jerry Burgess

Jerry advised he had a meeting on October 12th with Jason Ward, State Engineer, to present plans for review. There was discussion on the domestic water needs and the water depth necessary in the reservoir during construction of the coffer dam. A bid schedule was presented and the bid opening was set for January 22, 2016, after the holidays. Construction costs are estimated at $550,000 for the 2016 budget.

5. Stantec Projects Update – Stephanie Elliott & Andy Stone

A new Capital Projects worksheet was presented. Project #1 East River Pump Station was 75% complete and waiting on the Forest Service review. The East River Water Pipeline #2 and Diversion #3 projects are all connected to the #1 project. There was a significant increase in the cost of project #2 due to a prior incorrect cost estimate. The main WTP Chlorine Conversion project is waiting for State approval. Some of the engineering costs should be split between 2015 and 2016 as these projects will not be complete this year. Andy discussed the #11 Paradise Road Lift Station and suggested to close out that project and find other solutions and future engineering for the I/I infiltration.

A new project #15 UV Building was presented in order to build a cover over the new UV process equipment which is currently being installed, due to the weather and location. More details in November.

There was a lengthy discussion on all the projects and estimated costs.

6. Western State College Univ – Micro Hydro Project – Brandon McNamara

Sale advised that Brandon will be at a future board meeting as he is gathering additional info after meeting with Frank and John this past week at the MLP reservoir area.

7. Discuss/Approve Final Water Conservation Plan
The board has all reviewed the plan and some action items are already started.
MOTION by Cram and seconded by Giesselman to accept the Final Water Conservation Plan prepared for the District. Motion voted in favor.

8. Staff Reports
Water – Tim's main concern is the Prospect Pump Station which has approximately a $75,000 repair tag. He also noted that the Prospect PS could have better capabilities after the repair. The water dept has been working on lowering the non-revenue water with a new meter at the backwash pond.
Wastewater – Bryan advised that Moltz will be working on installing the new UV system next week.
Office – Nettie confirmed she had sent a letter to MLJ Real Estate concerning the balance due on the Inclusion fees.
Manager – Frank said he has two tap fees for straw & bale houses and he has been calculating evaporation rates on the ponds.

9. Request Letter from Richard Matthews – High Water Usage/Irrigation System Leak
The board was advised of the circumstances that the District had found the irrigation leak after several trips to the property monitoring water usage after a high meter reading. The precedent in the past has been that water usage that goes through the meter creating a high water bill is not discounted or reduced.
MOTION by Morgan and seconded by Carroll to deny the request to reduce the water bill due to high usage. Motion voted in favor. Giesselman abstained from voting.

10. 2016 Budget – 1st Draft
Giesselman advised he had worked with the staff to reduce the capital projects to the most important and reviewed many of the budget items. He advised the Stantec projects #4 WTP Expansion, #5 MLP WTP Expansion and #10 Paradise Road Water Line Replacement should be moved to 2017. The additional employee was discussed and how the staff would be rearranged to provide much needed maintenance in all areas. Salary line items will be revised and a new employee included. A second draft will be available at the November meeting and a possible budget workshop date will be set if needed.

11. September Financial Reports
Nettie included a financial breakdown report that provides a clear picture for the board.
MOTION by Carroll and seconded by Cram to approve the September 2015 financial reports. Motion voted in favor.

12. Approve September 8, 2015 Regular Board Meeting Minutes
MOTION by Morgan and seconded by Giesselman to approve the September 8, 2015 regular board meeting minutes as submitted. Motion voted in favor.

13. Legals
Norris did not have any legals to present.

14. New/Old Business Before the Board
The Prospect Pump Station Repair Project listed at $70,000+ was discussed.
MOTION by Morgan and seconded by Giesselman to allocate the emergency budget funds to this project. Motion voted in favor

15. Announcement – John Sale
Sale advised he has moved from the District and his resignation is effective immediately.

16. Adjourn
MOTION by Giesselman and seconded by Morgan to adjourn the meeting at 7:30 pm.
Motion voted in favor.

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Nettie Gruber, Board Secretary